

THE CITY OF NEWPORT

**RESOLUTION**

**OF THE**

**COUNCIL**

**No.**

WHEREAS, the City of Newport has multiple Boards and Commissions, whose volunteer members are appointed by the City Council for terms of varying length. These Boards and Commissions perform a wide variety of tasks, including acting as quasi-judicial bodies, guiding the Council in research and decision-making, and aiding in public outreach, and

WHEREAS, in order to fill our Boards and Commissions, the City Council seeks applicants and holds interviews before the Mayor submits a nominee to be voted on in a regular City Council meeting, and

WHEREAS, it is the duty of the City Council as a representative government body to work to ensure that our Boards and Commissions reflect the diverse nature of Newport, and

WHEREAS, beyond the requirement for an application, only select bodies require interviews and there is no set process or questions for these interviews;  
NOW THEREFORE, BE IT

RESOLVED, that in order to improve the interview and appointment process, the City Council will adopt the following rules:

- a. When an opening is advertised, the Council will collect applications for one month before holding interviews
- b. All Council members will receive a monthly report on the openings on all Boards and Commissions
- c. The City of Newport will request demographic information from applicants and track the information for the Council

d. All applications must be able to be completed and submitted completely through the City website;

AND BE IT FURTHER RESOLVED, that the Council will work to develop a set of base questions for all interviews in an attempt to improve the interviews, what information is gathered, and make the interview process more equitable.

JAMIE BOVA  
ANGELA MCCALLA

IN COUNCIL  
READ AND PASSED

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SULPICIO C. ALAAN III  
DEPUTY CITY CLERK