

CITY OF NEWPORT

RESOLUTION
OF THE
COUNCIL

No. 2026-07

- WHEREAS, the City of Newport regularly pursues state, federal, and private grant opportunities that require clear internal coordination, defined approval authority, and alignment with the City's adopted strategic and operational priorities; and
- WHEREAS: at present, the City of Newport does not have a formally adopted policy governing financial thresholds and approval processes for grant-seeking; and
- WHEREAS: the City's Strategic Plan calls for the establishment of a centralized Grants Office within the Department of Resilience & Sustainability to improve accountability, transparency, and efficiency in grant pursuit and management; and
- WHEREAS: the City is currently developing a comprehensive Grants Policy & Operational Manual and implementing a citywide Grants Management System to support the full lifecycle of grant activities; and,
- WHEREAS: the proposed *Financial Thresholds and Approval Processes Policy* is intended to standardize internal decision-making, clarify approval authority, align grant pursuits with the City's procurement thresholds, and strengthen governance and oversight of grant activity; and
- WHEREAS: adoption of this policy will improve the City's competitiveness for external funding, streamline internal workflows, reduce administrative burden, and enhance compliance and fiscal accountability; NOW THEREFORE, BE IT
- RESOLVED: that the City Council of the City of Newport hereby adopts a formal policy governing *Financial Thresholds and Approval Processes* for all future grant-seeking activities undertaken by the City of Newport; and be it further
- RESOLVED: that the Grants Office within the Department of Resilience & Sustainability, in coordination with the City Manager and Director of Finance, is authorized to administer and enforce the policy consistent with applicable City ordinances, procurement requirements, and adopted plans.

IN COUNCIL
READ AND PASSED
JANUARY 14, 2026


Laura C. Swistak, CMC
City Clerk