

CITY OF NEWPORT
ORDINANCE
OF THE
COUNCIL
NO. 2026-18

AN ORDINANCE IN AMENDMENT OF TITLE THREE OF THE CODIFIED ORDINANCES OF THE CITY OF NEWPORT, RHODE ISLAND, REVISION OF 1994, AS AMENDED, ENTITLED, "PERSONNEL."

BE IT ORDAINED by the City of Newport:

SECTION 1. Chapter 3.12.020 of the Codified Ordinances of the City of Newport, Revision of 1994, as amended, entitled, "City Manager to maintain specifications - Enumeration of classes," is hereby further amended by DELETING the **Classification Plan for Executive, Administration and Professional Employees; Classification Plan for Supervisory Employees - N.E.A.;** and the **Classification Plan for Non-supervisory Council 94 Employees,** and ADDING IN LIEU THEREOF THE FOLLOWING:

**CLASSIFICATION PLAN
EXECUTIVE, ADMINISTRATIVE AND PROFESSIONAL EMPLOYEES
Effective July 1, 2026**

<u>CLASS TITLE</u>	<u>GRADE</u>
Accounting Supervisor	9
Administrative Assistant - Finance	2
Administrative Executive Assistant - Fire Dept.	4
Administrative Assistant - Mayor/City Manager	5
Administrative Executive Assistant - Police Dept.	4
Affirmative Action Officer	7
Assessor	9
Assistant Supervisor, Administration and Finance	7
Assistant Water Treatment Superintendent	9
Budget and Finance Analyst	9
Building Official	11
Capital Projects - Engineering Manager	10
City Clerk	11
City Engineer/Deputy Director of Public Services	12
City Principal Accountant	6
Communications Assistant	5
Community Liaison	7
Construction Project Manager	9
Deputy City Clerk	7
Deputy City Engineer	10
Deputy City Manager	14
Deputy Director of Information and Technology	10
Deputy Finance Director	10
Deputy Police Chief	12
Deputy Utilities Director, Engineering	10
Deputy Utilities Director, Finance	10
Director of Communications	11
Director of Finance and Support Services	14
Director of Human Resources	11
Director of Information and Technology	11
Director of Planning & Economic Development	13
Director of Public Safety/Chief of Police	14
Director of Public Services	13

ORDINANCE
OF THE
COUNCIL
NO. 2026-18
(Page 2)

Director of Resilience and Sustainability	14
Director of Utilities/General Manager	14
Distribution Supervisor	9
Election Administrator	6
Executive Assistant, City Manager	6
Executive Assistant, Public Services	5
Executive Assistant, Utilities	5
Director of Emergency Management Agency/Fire Chief	13
Grants Officer	7
Harbormaster	11
Human Resources Assistant	6
Human Resources Associate	4
Laboratory Supervisor	9
Legal Assistant	6
Recreation & Beach Administrator	9
Resilience Assistant	5
School Principal Accountant	6
Short Term Rental Supervisor	7
Special Projects Assistant, Utilities	5
Superintendent of Facilities Management	9
Superintendent of Parks, Grounds & Forestry	9
Superintendent of Public Works	9
Superintendent of WPC	9
Superintendent, Parking Authority	9
Tax Collector	9
Utilities Engineer	8
Utilities GIS & Field Specialist	5
Utilities Infrastructure Asset Manager	8
Water Quality Production Supervisor	9
Zoning Officer	9

Part-time: ~~Deputy Zoning Officer~~ \$13.00 to \$24.00/hr.

CLASSIFICATION PLAN
SUPERVISORY EMPLOYEES - N.E.A.
Anticipated Effective July 1, 2025

<u>Class Title</u>	<u>Grade</u>
Assistant Planner	3
Assistant Superintendent of Public Works	4
Assistant Supervisor of WPC	4
City Planner	5
Code Enforcement Officer	3
Deputy Harbormaster	3
Deputy Tax Assessor	3
Deputy Zoning Officer	2
Financial Analyst - Utilities	3
GIS Coordinator	3
Law Enforcement Analyst	3
Microbiologist	3

ORDINANCE
OF THE
COUNCIL
NO. 2026-18
(Page 3)

Municipal Court Administrator	2
Preservation Planner	5
Purchasing Agent	3
Recreation Program Supervisor	3
Research & Development Administrator	2
Short-Term Rental Compliance Officer	1
Supervisor of Water Distribution/Collection	5
Water Meter Supervisor	5

Part-time: Deputy Zoning Officer \$13.00 to \$24.00/hr.

CLASSIFICATION PLAN
COUNCIL 94 MUNICIPAL EMPLOYEES
Effective July 1, 2023

<u>Class Title</u>	<u>Grade</u>	<u>Class Title</u>	<u>Grade</u>
Account Clerk	U1	School Accounts Payable Clerk	U4
Accounting Clerk	U4	School/City Plumber	U7
Animal Control Officer	U4	School Payroll Clerk	U4
Assistant Building Inspector	U6	Senior Account Clerk	U4
Assistant City Engineer	U6	Senior Clerk	U1
Custodian	U1	Senior Clerk, Public Services	U3
Customer Care Associate	U4	Senior Clerk Typist	U2
Distribution/Collection Foreman	U5	Senior Clerk Typist, Assessing	U3
Distribution/Collection Mechanic	U4	Senior Clerk Typist, P. Services	U3
Distribution/Collection Operator	U3	Senior Maintenance Person	U5
Electrical Inspector	U4	Senior Principle Clerk	U3
Engineering Technician	U5	Skilled Laborer Equip. Operator	U3
Foreman	U5	Sweeper Operator	U3
Forester	U4	Util.Locator/Damage Prevent Tech	U6
Groundskeeper	U3	Util. Operator I	U3
Heavy Equipment Operator, P.S.	U4	Util. Operator II	U4
Heavy Equipment Operator, Util.	U4	Util. Operator III	U5
Housing Inspector	U3	Util. Operator IV	U6
Laborer	U1	Water Laborer	U2
Laborer Equipment Operator	U3	Water Meter Foreman	U6
Maintenance Mechanic	U3	Water Meter Repairman/Reader	U2
Maintenance Person	U3	Water Plant Operator, Grade 1	U2
Parts & Inventory Control Tech.	U4	Water Plant Operator, Grade 2	U3
Plumbing & Mechanical Inspector	U4	Water Plant Operator, Grade 3	U4
Police Clerk Typist	U1	WPC Engineering Technician	U5
Prin. Records & P/R Account Clerk	U4	WPC Foreman	U5
Principal Water Account Clerk	U2	WPC Heavy Equipment Operator	U4
Public Safety Dispatcher	U3	WPC Laborer	U1
Records Clerk	U1	WPC Laborer Equipment Operator	U3
		WPC Robotic Camera Op/Inspector	U5

ORDINANCE
OF THE
COUNCIL

NO. 2026-18
(Page 4)

SECTION 2. Chapter 3.16.060, Pay Schedule for classified service, is hereby further amended as follows for EXECUTIVE, ADMINISTRATIVE AND PROFESSIONAL EMPLOYEES, SUPERVISORY EMPLOYEES - N.E.A., COUNCIL 94 EMPLOYEES, POLICE DIVISION AND FIRE DIVISION.

EXECUTIVE, ADMINISTRATIVE AND PROFESSIONAL EMPLOYEES
Effective July 1, 2026

S 1	47,380	to	67,980
S 2	51,500	to	73,130
S 3	55,620	to	79,310
S 4	59,740	to	85,490
S 5	64,890	to	92,700
S 6	70,040	to	99,910
S 7	75,190	to	107,120
S 8	81,370	to	116,390
S 9	88,580	to	125,660
S 10	92,700	to	139,050
S 11	97,850	to	144,200
S 12	113,300	to	154,500
S 13	128,750	to	180,250
S 14	154,500	to	206,000

Employees in this category will receive increases based on annual merit.

At such time as each employee reaches the maximum level of compensation for his/her position, and on an exceptional basis, the City Manager may reward to a few individuals up to an additional 3% lump-sum performance bonus. However, at the end of the fiscal year, the employee's compensation would automatically revert back to the top compensation step for the position.

SUPERVISORY EMPLOYEES - N.E.A.
Anticipated Effective July 1, 2025

GRADE	1	2	3	4	5	6	7	8	9	10	11
1	49,248.40	50,725.88	52,254.91	53,810.52	55,417.24	57,076.21	58,786.96	60,549.49	62,364.04	64,230.38	66,148.48
2	56,635.57	58,346.33	60,108.84	61,923.40	63,789.50	65,707.60	67,677.51	69,699.42	71,798.78	73,950.41	76,179.44
3	63,996.87	65,914.98	67,884.87	69,932.45	72,032.28	74,183.67	76,412.70	78,693.78	81,052.52	83,488.95	86,003.28
4	71,047.21	73,172.69	75,375.85	77,630.79	79,963.91	82,374.43	84,836.74	87,377.00	89,994.86	92,690.69	95,464.17
5	77,449.56	79,782.42	82,167.07	84,629.36	87,169.59	89,787.50	92,483.30	95,256.79	98,107.95	101,062.93	104,095.56
6	82,866.85	85,355.29	87,921.41	90,565.19	93,286.66	96,086.28	98,963.32	101,944.20	105,002.96	108,165.06	111,405.55

ORDINANCE
OF THE
COUNCIL

NO. 2026-18
(Page 5)

AFSCME POSITIONS
Effective July 1, 2023

GRADE	A	B	C	D	E	F	G
U1	43,586	44,714	45,873	47,070	48,302	49,570	50,880
U2	46,718	47,939	49,198	50,493	51,828	53,202	54,617
U3	49,850	51,163	52,520	53,916	55,353	56,833	58,359
U4	52,981	54,390	55,842	57,340	58,879	60,466	62,097
U5	56,113	57,616	59,164	60,760	62,403	63,988	65,839
U6	59,247	60,842	62,488	64,182	65,928	67,725	69,577
U7	64,882	66,649	68,468	70,343	72,274	74,262	76,309

FRATERNAL ORDER OF POLICE
LODGE NO. 8
Effective **July** 1, 2026

GRADE	CLASS TITLE	A	B	C
P01	Police Officer (Pre 7/1/97)			87,210
P09	Police Officer (Post 7/1/97)	75,463	81,128	87,210
P02	Investigator			92,437
P11	Training Officer			92,437
P09	Accreditation Officer			92,437
P06	Community Police Officer			92,437
P08	BCI Officer			92,437
P03	Sergeant		93,546	96,903
P04	Lieutenant		104,067	107,822
P05	Captain		114,306	120,126

ORDINANCE
OF THE
COUNCIL

NO. 2026-18
(Page 6)

INTERNATIONAL ASSOCIATION OF FIREFIGHTERS
LOCAL 1080
Effective July 1, 2026

<u>GRADE</u>	<u>CLASS TITLE</u>	<u>A</u>	<u>B</u>	<u>C</u>
F01	Fire Fighter	62,673.70	69,008.27	81,953.91
F02	Lieutenant			88,600.26
F03	Captain			97,621.42
F04	Captain/Superintendent Fire Suppression			98,874.99
F10	Captain Fire Inspection (effective 6/30/06)			98,874.99
F11	Captain Fire Prevention			98,874.99
F05	Captain, Superintendent Fire Alarm			98,874.99
F07	Deputy Chief/Training Officer/EMS Coordinator			108,339.60
F07	Deputy Chief			108,339.60
F06	Fire Marshal			119,172.89
F08	Senior Deputy Chief			110,505.69

SECTION 3. Section 3.16.070, Pay Schedule for Part-time, Temporary and Unclassified Services, is hereby further amended by DELETING the Pay Schedule for UNCLASSIFIED, PART-TIME, TEMPORARY AND SEASONAL, ON-CALL, AND SALARIED EMPLOYEES and ADDING IN LIEU THEREOF the following:

UNCLASSIFIED
Effective July 1, 2026

City Manager	225,000 per annum
City Solicitor	136,805 per annum
Asst. City Solicitor for Civil Litigation	96,292 per annum
Asst. City Solicitor for Law Enforcement	39,587 per annum
Asst. City Solicitor for Planning and HDC	48,934 per annum
Municipal Court Judge	40,572 per annum
Probate Judge	16,828 per annum
Canvassing Board Member	1,554 per annum

ORDINANCE
OF THE
COUNCIL

NO. 2026-18
(Page 7)

PART-TIME, TEMPORARY AND SEASONAL EMPLOYEES
Effective July 1, 2026

HOURLY EMPLOYEES

Alternate Local Building Official	35.00 to 55.00 per hour
Animal Control Officer	State Min. to 25.00 per hour
Assistant Beach Manager	State Min. to 30.00 per hour
Assistant Harbor Master	State Min. to 28.00 per hour
Beach Equipment Operator	State Min. to 28.00 per hour
Billing Clerk	State Min. to 24.00 per hour
Certified Recreation Instructor	15.00 - 53.00 per hour
City Intern	State Min. - 25.00 per hour
Civilian Dispatcher	20.00 - 26.00 per hour
Clerk Typist/Cashier	State Min. - 24.00 per hour
Construction Inspector/Flag person	45.00 - 55.00 per hour
Custodian	State Min. - 25.00 per hour
Cruise Ship Security Officer	State Min - 25.00 per hour
Deputy Zoning Officer	13.00 - 24.00 per hour
Dock Master	State Min. - 25.00 per hour
Foreman	State Min. - 32.00 per hour
Grant Writer	20.00 - 50.00 per hour
Groundskeeper	State Min. - 26.75 per hour
Harbor Facility Manager	State Min. - 28.00 per hour
Laborer/Attendant	State Min. - 25.00 per hour
Lifeguard	State Min. - 25.00 per hour
Lifeguard Supervisor	State Min. - 30.00 per hour
Maintenance Person	State Min. - 28.75 per hour
Office Manager	State Min. - 27.00 per hour
Paddle Safety Officer	State Min. - 28.00 per hour
Park Rangers	State Min. - 30.00 per hour
Parking Inspector	State Min. - 22.00 per hour
Planning Aide	State Min. - 25.00 per hour
Playground Leaders	State Min. - 20.00 per hour
Police Officer Trainee - Lateral	28.00 - 37.00 per hour
Program Coordinator	State Min. - 24.00 per hour
Property Management Aide	State Min. - 25.00 per hour
Recreation Activities Coordinator	State Min. - 30.00 per hour
Retired Police Officers Corps	FOP Detail Rate
Secretary	State Min. - 25.00 per hour
Sports Facilities Manager	State Min. - 25.00 per hour
Traffic Aide title change to Parking Enforcement	State Min. - 23.00 per hour
Aide	
Traffic Aide Coordinator title change to Parking	State Min. - 25.00 per hour
Enforcement Coordinator	
Transportation Supervisor	20.00 - 32.00 per hour
VIN Inspector	State Min. - 25.00 per hour

ORDINANCE
OF THE
COUNCIL

NO. 2026-18
(Page 8)

ON-CALL EMPLOYEES

Matron	State Min. - 22.75 per hour
Police Auxiliary	State Min. - 19.75 per hour
Recreation Instructor	State Min. - 30.00 per hour
Rotunda Coordinator	State Min. - 30.00 per hour

ELECTION POLL WORKERS


Canvassing Poll Worker Training	25.00 per Training
Canvassing Poll Assistant Clerk	175.00 per Election
Canvassing Poll Clerk	250.00 per Election
Canvassing Poll Greeter	175.00 per Election
Canvassing Poll Supervisor	225.00 per Election
Canvassing Poll Assistant Warden	175.00 per Election
Canvassing Poll Warden	250.00 per Election

SALARIED EMPLOYEES

Building Code Inspector	240 per diem
Caretaker (Water Dept.)	5,300 per annum
Firefighter Trainee (<i>Fire Academy</i>)	1,050 per week
Parking Lot Manager	720 per week
Police Officer Trainee (<i>Municipal Academy</i>)	1,300 per week
PUC Approved Water Caretaker	13,100 per annum

SECTION 4. This ordinance shall take effect July 1, 2026, and all ordinances or parts of ordinances inconsistent herewith are hereby repealed.

IN COUNCIL
READ AND PASSED
MAY 27, 2026


Laura C. Swistak, CMC
City Clerk