

CITY OF NEWPORT
ORDINANCE
OF THE
COUNCIL

NO.2024-03

AN ORDINANCE IN AMENDMENT OF TITLE THREE OF THE CODIFIED ORDINANCES OF THE CITY OF NEWPORT, RHODE ISLAND, REVISION OF 1994, AS AMENDED, ENTITLED, "PERSONNEL."

BE IT ORDAINED by the City of Newport:

SECTION 1. Chapter 3.12.020 of the Codified Ordinances of the City of Newport, Revision of 1994, as amended, entitled, "City Manager to maintain specifications - Enumeration of classes," is hereby further amended by DELETING the Classification Plan for Executive, Administration and Professional Employees; and ADDING IN LIEU THEREOF THE FOLLOWING:

**CLASSIFICATION PLAN
EXECUTIVE, ADMINISTRATIVE AND PROFESSIONAL EMPLOYEES
Effective July 1, 2023**

<u>CLASS TITLE</u>	<u>GRADE</u>
Accounting Supervisor	7
Administrative Assistant - Mayor/City Manager	5
Affirmative Action Officer	4
Assessor	8
Assistant Water Treatment Superintendent	7
Budget and Finance Analyst	8
Building Official	9
Election Administrator	3
City Clerk	10
City Engineer	11
Communications Officer	10
Community Liaison	9
Deputy City Clerk	5
Deputy City Engineer	9
Deputy Finance Director	10
Deputy Director of Information Technology	10
Deputy Utilities Director, Engineering	11
Deputy Utilities Director, Finance	11
Director of Finance and Support Services	15
Director of Human Resources	11
Director of Information and Technology	11
Director of Planning & Economic Development	12
Director of Public Services	14
Director of Utilities	14
Director of Resilience and Sustainability	15
Executive Assistant, City Manager	6
Executive Assistant, Fire Department	4
Executive Assistant, Public Services	5
Fire Chief	12
Human Resources Assistant	4
Legal Assistant	5
Police Chief	13
Recreation & Beach Administrator	8
School Controller	8
Short Term Rental Supervisor	7
Superintendent of Facilities Management	9

ORDINANCE
OF THE
COUNCIL
NO. 2024-03
(Page 2)

Superintendent of Parks, Grounds & Forestry	9
Superintendent of Public Works	9
Superintendent of WPC	9
Tax Collector	8
Water Quality Production Supervisor	8
Zoning Officer	7

EXECUTIVE, ADMINISTRATIVE AND PROFESSIONAL EMPLOYEES
Effective July 1, 2023

		to	
S 1	42,717	to	60,849
S 2	46,137	to	65,717
S 3	49,828	to	70,974
S 4	53,814	to	76,653
S 5	58,119	to	82,784
S 6	62,765	to	89,408
S 7	67,789	to	96,557
S 8	73,214	to	104,286
S 9	79,070	to	112,628
S 10	85,395	to	121,638
S 11	90,890	to	129,466
S 12	98,161	to	139,823
S 13	106,016	to	151,009
S 14	114,495	to	163,090
S 15	123,653	to	176,134

Employees in this category will receive increases based on annual merit.

At such time as each employee reaches the maximum level of compensation for his/her position, and on an exceptional basis, the City Manager may reward to a few individuals up to an additional 3% lump-sum performance bonus. However, at the end of the fiscal year, the employee's compensation would automatically revert back to the top compensation step for the position.

SECTION 2. This ordinance shall take effect February 28, 2024 and all ordinances or parts of ordinances inconsistent herewith are hereby repealed.

IN COUNCIL
READ AND PASSED
FEBRUARY 28, 2024



Laura Swistak, CMC
City Clerk