

THE TOWN OF MIDDLETOWN

RESOLUTION

OF THE

COUNCIL

No: 2025-93

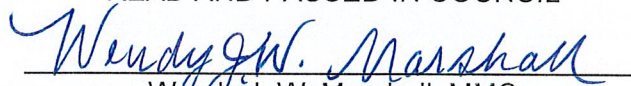
RESOLVED:

For the purpose of meeting funding requirements of specific General Fund accounts in the FY2025 Approved Budget, the General Fund as presented in Attachments A & B – June 30, 2025 are hereby approved.

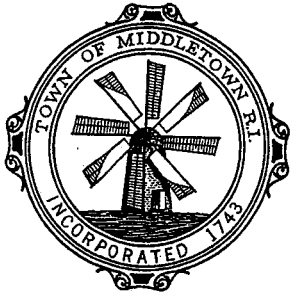
This resolution shall take effect upon its passage.

NOVEMBER 3, 2025

READ AND PASSED IN COUNCIL



Wendy J. W. Marshall, MMC
Town Clerk



TOWN OF MIDDLETOWN

350 EAST MAIN ROAD • MIDDLETOWN, RHODE ISLAND 02842

OFFICE OF THE FINANCE DIRECTOR

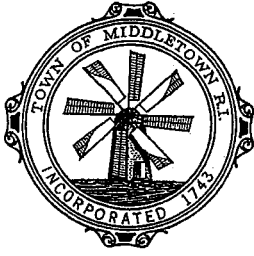
Office: (401) 846-4478 • Fax: (401) 849-6267

Date: October,06, 2025
To: The Honorable President and Members of the Middletown Town Council
Thru: Shawn Brown, Town Administrator
From: Marc W. Tanguay, Finance Director
Subject: FY2025 Budget Adjustments as of June 30, 2025

Enclosed are FY2025 budget adjustments prepared as of June 30, 2025 for the General Fund

- FY 2025 General Fund budget adjustments prepared as of June 30, 2025.
- Resolution is enclosed for your approval.

Please contact the Finance Office if you have any questions or need clarification on the attached.



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FY2025 Budget Adjustments as of June 30, 2025

General Fund

Item 1

Record revenue and expenditures to fund unbudgeted salary expenses for the Support Services Department. The total cost is \$58,665.

Items 2-4

Record revenue and expenditures to fund maintenance and repairs and 110 Enterprise and Town hall. This includes Elevator repair, water meter repair, and the hiring of a locksmith. The total repair and maintenance costs are \$67,193.

Item 5

Record revenue and expenditures to fund purchase of relay inserting system at Town Hall and Alarm System at 110 Enterprise. The total cost is \$8,372.

Item 6

Record for increase to fund Shared facilities Natural Gas costs for the 110 Enterprise building. The total utilities cost is \$5,022.

Item 7-8

Record revenue and expenditures for the Town Solicitor to cover ongoing legal matters and labor negotiations. The total cost is \$ 110,701.

Item 9

Record revenue and expenditure to cover required overtime for the Fire Department. These expenses include backfilling vacancies, injuries, and mandatory staffing. The total cost is \$266,979.

Item 10

Record revenue and expenditures to cover miscellaneous vehicle maintenance expenses including repairs, tires, and towing expenses for the Fire Department. The total is 98,685.

Item 11

Record revenue and expense for the federal grant from the Office of Local Defense Community Cooperation (OLDCC) to support the planning department. The total cost is \$175,659.

Item 12

Record revenue and expense for the public safety grant to fund-building improvements for the police department's communication systems including cyber communication and police dispatch upgrades. The total cost for upgrades is \$81,322.

TOWN OF MIDDLETOWN GENERAL FUND BUDGET ADJUSTMENTS

ATTACHMENT A - June 30, 2025

In accordance with Town Charter and Town Ordinance, adjustments to the FY 2025 budget ordinance are approved as follows:

		Budget Adjustment
General Fund expenditures -		
Support Services	increase by	139,252
Town Solicitor	increase by	110,701
Fire	increase by	365,664
Public Safety Grants	increase by	81,322
Community Services Grant	increase by	175,659
General Fund revenues -		
Permits	increase by	218,091
Fines & Other Fees	increase by	147,573
Investment Income	increase by	249,953
Restricted Grants-in-Aid Federal Govt.	increase by	256,981

General Fund Expenditures		General Fund Revenues		Net Budget Adjustments
Dr	Cr	Dr	Cr	
\$872,598	\$0	\$0	\$872,598	
\$872,598			(\$872,598)	\$0

TOWN OF MIDDLETOWN					
FY2025 BUDGET ADJUSTMENT WORKSHEET - GENERAL FUND					
As of June 30, 2025					
ATTACHMENT B					
Account Description	Approved Budget	Current Budget	Adjustment To Budget	Amended Budget	Explanation
1 Revenue - Earnings On Investments	(\$260,500)	(\$260,500)	(\$58,665)	(\$319,165)	Increase to fund unbudgeted compensation costs for Support Services;regular salaries.
2 Revenue - Earnings On Investments	(\$260,500)	(\$319,165)	(\$36,199)	(\$355,364)	Increase to fund Otis Elevator repair and Coristine Locksmith.
3 Revenue - Earnings On Investments	(\$260,500)	(\$355,364)	(\$17,132)	(\$372,496)	Increase to fund water meter repair at 110 enterprise.
4 Revenue - Earnings On Investments	(\$260,500)	(\$372,496)	(\$13,862)	(\$386,358)	Increase to fund Arden Engineers for HVAC maintenance for Town Hall and 110 Enterprise building.
5 Revenue - Earnings On Investments	(\$260,500)	(\$386,358)	(\$8,372)	(\$394,730)	Increase to fund relay inserting system at Town Hall and Alarm system for 110 Enterprise
6 Revenue - Earnings On Investments	(\$260,500)	(\$394,730)	(5,022)	(\$399,752)	Increase to fund Shared Facilities Natural Gas costs for purchase of 110 Enterprise.
7 Revenue - Earnings On Investments	(\$260,500)	(\$399,752)	(\$102,602)	(\$502,354)	Increase to fund Town Solicitor - Legal Issues.
8 Revenue - Earnings On Investments	(\$260,500)	(\$502,354)	(\$8,099)	(\$510,453)	Increase to fund Town Solicitor - Labor Negotiations.
9 Revenue - Permits - Building	(\$924,500)	(\$924,500)	(\$218,091)	(\$1,142,591)	Increase to cover required overtime for backfilling vacancies, injuries, and mandatory staffing.
9 Revenue - Real Estate Tax Transfer	(\$375,000)	(\$375,000)	(\$48,888)	(\$423,888)	Increase to cover required overtime for backfilling vacancies, injuries, and mandatory staffing.
10 Revenue - Real Estate Tax Transfer	(\$375,000)	(\$423,888)	(\$98,685)	(\$522,573)	Increase to cover misc. vehicle maintenance expenses - Vehicle repair, tires, and towing expenses.
11 Revenue - Grants - Federal Restricted -	\$0	\$0	(\$175,659)	(\$175,659)	Increase to fund Office of local defense community compatible use study
12 Revenue - Grants - Federal Restricted -	\$0	\$0	(\$81,322)	(\$81,322)	Increase to fund Building Improvements - Cyber Communications - Police Dispatch Upgrades
S/Total Budget Adjustments From			(\$872,598)		
1 Expenditure - Support Services - Salaries	\$0	\$0	58,665	\$58,665	Shared Facilities- Salaries
2 Expenditure - Support Services - Maintenance and Repair	\$20,450	\$20,450	36,199	\$56,649	Support Services - Maintenance - Elevator and Lock maintenance.
3 Expenditure - Support Services - Maintenance and Repair	\$24,550	\$24,550	17,132	\$41,682	Support Services - Maintenance General.
4 Expenditure - Support Services - Maintenance and Repair - HVAC	\$17,250	\$17,250	13,862	\$31,112	Maintenance HVAC - Town and 110 Enterprise Building.
5 Expenditure - Support Services - Small Equip	\$1,300	\$1,300	8,372	\$9,672	Relay system at Town Hall and Alarm system for 110 Enterprise.
6 Expenditure - Support Services - Natural Gas	\$9,957	\$9,957	5,022	\$14,979	Utilities Expense - Natural Gas.
7 Expenditure - Town Solicitor - Legal Fees	\$143,665	\$143,665	102,602	\$246,267	Legal Issues
8 Expenditure - Town Solicitor - Labor Negotiations	\$50,000	\$50,000	8,099	\$58,099	Labor Negotiation
9 Expenditure - Fire - OT - Minimum Staffing	\$423,194	\$423,194	266,979	\$690,173	Overtime Minimum Staffing
10 Fire - Expenditure - Maintenance - Vehicles	\$82,000	\$82,000	98,685	\$180,685	Vehicle Main expenditures - standard vehicle maintenance, tires, and towing expenses.
11 Expenditure - Grant - Purchased Services	\$0	\$0	\$175,659	\$175,659	OLDCC Navy Compatible use Study
12 Expenditure - Grant - Building Improvements	\$462,434	\$462,434	\$81,322	\$543,756	Police Dispatch Upgrades
S/Total Budget Adjustments To			872,598		
Total			\$0		
General Fund 2025 Town Budget	\$74,070,487	\$74,070,487	872,598	\$74,943,085	Total General Fund 2025 Town Budget